



Saskatchewan Amateur Wrestling Association
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Tournament Director's Master Checklist

Template by SAWOA/2006

Additions and Deletions by Lionel Strasky, May 2006

1. Code of Ethics
2. Planning and Organization
3. Registration and Weigh In
4. Tournament
5. Post Tournament

This Guide has been prepared as an illustration only. Please refer to the most current FILA, and CAWA rules to determine final policy requirements for your tournament needs. It is **mandatory** to use this guide when hosting all SAWA Provincial Championships, to facilitate good communication with the Organizing Committee, Draw Master, SAWOA, and your SAWA. These people/groups will help you determine the best options for a smooth and efficient tournament. Any recommended additions, adjustments, or revisions to this Guide directly should be forwarded to the Saskatchewan Amateur Wrestling Officials Association (SAWOA) and the Saskatchewan Amateur Wrestling Association (SAWA).

1. CODE OF ETHICS

The following Code of Ethics signifies that the members of the Saskatchewan Amateur Wrestling Association (SAWA) or SASK WRESTLING, voluntarily assume an obligation of self-discipline and share a vision that ethics and ethical behaviour are integral to the sport of wrestling in general, and its continued place in Saskatchewan.

It provides standards for ethical behaviour in the sport and reflects the Expectations for Fairness in Sport set out in the ***London Declaration*** of the Federal-Provincial/Territorial Sport Ministers – August 10, 2001.

Acceptance of this code is mandatory for all SAWA members, as is for all CAWA members. Failure to abide by the code will serve as a basis for disciplinary action in accordance with the Discipline Procedure of the association.

This shared vision requires that:

1. The SAWA is committed to the principle that lasting and meaningful athletic performance can only be achieved through fair means.
2. Participants in the sport of wrestling are expected to do so in a manner that adheres to the highest ethical principles.
3. Those who participate in wrestling will receive from their fellow athletes, coaches and officials, and parents/guardians and spectators, fairness and ethical treatment in a safe and welcoming sport environment, free of harassment and abuse.
4. The wrestling participation model will help to advance the widest array of athletic goals of all participants, with or without disability, without discrimination and in spite of barriers placed on personal circumstances.
5. Spectators to wrestling events can witness the activities without being subjected to abuse, interference, or violence from others.
6. Coaches will be appropriately valued by their athletes, and their athletes' parents/guardians and supporters, that they will receive fair treatment and respect for their valuable contribution to sport, and that they will be free of harassment and threats of violence under any circumstance.
7. Wrestling officials will not be interfered with in the execution of their duties and will be respected for their decisions by athletes, coaches, parents, guardians, and spectators.

8. Wrestling volunteers will be respected and recognized for their efforts to make sport participation possible and rewarding for athletes of all ages

9. Parents/guardians are assured that their children participating in wrestling will receive fair treatment from coaches, officials, volunteers, and spectators.

10. The wrestling system will provide just treatment in cases of disputes in wrestling and ensure that there are proper and accessible mechanisms that are available in a timely manner to resolve disputed issues through due process.

11. Athletes, coaches, officials, and support personnel representing Sask Wrestling in the provincial sport context will conduct themselves in a manner that brings pride to all.

12. The SAWA and tournament hosting committees, as receivers of public funding, will be fully accountable for the use of such resources and will be transparent and democratic in its organizational behaviour.

2 (a) Pre Planning and Organization

Tournament Name: _____

Sanction: CAWA SAWA SHSAA CIS

Sanction Fee: (if applicable) _____

Date(s): _____

Alt. Date: _____

Age Groups and Weight Classes: (circle)

Senior (20+), Junior (18/19), Juvenile (16/17), Cadet (14/15),
Bantam (12/13), Pee Wee (10/11), Novice (8/9), Freshie (6/7),

Location:

Alternative Location: _____

Admission rates: Day _____ Tournament _____ Finals _____

Of Athletes Expected: _____ # Of Mats Required: _____

Host Club/Team: _____

Tournament Director: _____

Telephone: _____ Email: _____

Name of Head Draw Master: _____

Telephone: _____ Email: _____

Draw Style: _____ Written / Computerized

Of Pairing Master Helpers: _____ Pool / Bracket Draw: _____

Name of Head Official: _____

Telephone: _____ Email: _____

Of Officials Required/mat: _____ / SAWOA / Club Provided / Mixture

Who is paying officials' wages? _____

Tournament Protest Procedure:

*****A list of all attending officials and draw masters must be forwarded to the SAWA office by the head official, or the tournament chair 5 days prior to tournament commencement.

2 (b) Safety Requirements

Name of Medical Personnel: _____

Name of Physiotherapy Personnel (if required):

Host/Organizing Committee:

Total # of Volunteers Required: _____

Service Areas:

Draw Master assistance / Bout sheet runners:

Table Staff (timekeepers, scorekeepers):

Site preparation / Set-up / Clean up Committee:

Admission / Security:

Concession/Food service:

Athletes/ Spectators:

Coaches/Officials:

Tournament Breakfast / Banquet/: _____

Team/ Officials Accommodations: _____

Janitorial Services:

During: _____ After: _____

Audio Visual /PA System: _____

Other:

Advertising & Promotion:

Television Newspaper Radio Local – (posters, flyers, pamphlets)
Webcasting

3.Registration and Medical/Weigh In

Date of Medical/Weigh In:

Duration:

Time of Medical: _____

Time of Weigh In: _____

Weigh in:

Site: _____ **# Of Scales:** _____ **Weight allowance:** _____

Medical Staff/ Skin Checks:

Officials/Personnel Conducting Weigh Ins:

Athlete Registration Fee: _____

Sanction Body Membership Required: (SAWA)_____ (CAWA) _____

Review of Current SAWA Policy and Procedures: _____

Registration & Weigh-In Notes:

4. (a) Tournament-Pre-Start:

Coaches' Meeting

- Location:
- Start time:
- Agenda:

Official's Meeting

- Location:
- Start time:
- Agenda:

Tournament Breakfast

- Location:
- Time:
- Speaker / Presentation:

Mat-side Requirements:

- **Time Clocks**
- **Score/Writing utensils (Pens)**
- **Health/hygiene (mat cleaner)**
- **Garbage Cans:**
- **Scoring Paddles/Period Pegs**
- **Throw in Time marker/towel**
- **Tape**
- **Draw Master Table Requirements: (To be confirmed with Draw Master)**
- **Trainers/Physician Area:(To be confirmed with medical staff)**
- **Other:**

ARTICLE 5. The Mat

a) An authorized mat must be 9 metres in diameter plus a protection area, which is 1.2 to 1.5 metres wide surrounding the entire mat.

b) The mat is comprised of a central wrestling area, which is 7 metres in diameter surrounded by a 1 metre band of a different colour called the passivity zone and a 1 metre diameter circle in the centre of the wrestling area.

c) Two separate corners of the mat are designated for the athletes (one for the red athlete and one for the blue athlete).

d) The mat must be washed with disinfectant before each session to avoid contamination.

e) Please note that certain high school leagues allow a 6 metre to 8 metre central wrestling area for their competitions. This size of mat is not adequate for Canadian National Championships.

Safety Check: To be done by Head Official and/or Tournament Director

Mats (taped, clean,) _____ Protection Area
(adequate) _____ Scorekeeper Tables _____

Mats fenced off from spectators: _____

4 (b) Tournament Start:

- **After Bout procedure for bout sheets:**
- **Formal Opening ceremonies:**
- **National Anthem(s):**
- **Introductions:**
- **Official's Address:**
- **Protest Committee:**
- **Emergency Medical Procedure:**

Lunch Break:

Time: _____ Stoppage // Rotating
Available to: coaches officials volunteers

Semi Finals/Finals

Notes:

Of mats: _____

Finalist Parade/Introductions:

Medal Ceremony:

Medal Presenters / Introductions:

Medals/Awards

Schedule of Medal Presentations:

Outstanding Wrestler

Men: _____

Women _____

Team Awards:

Other:

Full Versions of the Most Current CAWA official rule book can be found through your Provincial Association or the CAWA website

Suggested forms to have handy on site:

Incident report forms

Protest Forms

CAWA Policy and Procedures manual

5. Post Tournament:

Comments:

Evaluation / Suggestions:
